

**9B.16 Short form certificates.**

The following short form certificates of notarial acts are sufficient for the purposes indicated, if completed with the information required by [section 9B.15, subsections 1 and 2](#):

- 1. For an acknowledgment in an individual capacity:

State of.....  
[County] of.....  
This record was acknowledged before me on.....(Date)  
by.....Name(s) of individual(s)  
.....  
Signature of notarial officer

Stamp  
[.....]  
Title of office  
[My commission expires:.....]

- 2. For an acknowledgment in a representative capacity:

State of.....  
[County] of.....  
This record was acknowledged before me on.....(Date)  
by.....Name(s) of individual(s)  
as (type of authority, such as officer or trustee) of (name of party on  
behalf of whom record was executed).  
.....  
Signature of notarial officer

Stamp  
[.....]  
Title of office  
[My commission expires:.....]

- 3. For a verification on oath or affirmation:

State of.....  
[County] of.....  
Signed and sworn to (or affirmed) before me on.....(Date)  
by.....Name(s) of individual(s)  
making statement  
.....  
Signature of notarial officer

Stamp  
[.....]  
Title of office  
[My commission expires:.....]

- 4. For witnessing or attesting a signature:

State of.....  
[County] of.....  
Signed (or attested) before me on.....(Date)  
by.....Name(s) of individual(s)  
.....  
Signature of notarial officer

Stamp  
[.....]

Title of office  
[My commission expires:.....]

5. For certifying a copy of a record:

State of.....  
[County] of.....

I certify that this is a true and correct copy of a record in the possession of.....

Dated.....

.....  
Signature of notarial officer

Stamp  
[.....]  
Title of office  
[My commission expires:.....]

2012 Acts, ch 1050, §15, 60  
Referred to in §9B.14A, 9B.15