

# Iowa Municipal Finance Officers Association (IMFOA)

## Deb Wheatley-Field Scholarship Application

### Purpose of the Scholarship

The Deb Wheatley-Field Scholarship was established to honor the extraordinary career and service of Deb Wheatley-Field, whose more than 30 years of leadership and dedication significantly shaped the municipal finance profession in Iowa.

### Scholarship Award

The scholarship provides:

- One (1) complimentary conference registration
- Up to two (2) nights of hotel accommodation
  - *Note: Hotel accommodation is not available to recipients located within a 50-mile radius of the conference hotel*
  
- ❖ IMFOA will reimburse the recipients' city for the above-mentioned costs after the conference. Recipient should submit proof of payment for registration/hotel to the IMFOA board for payment.

### Eligibility Criteria

Applicants must:

- Be an active member of IMFOA
- Be employed by a municipality with a population of **1,000 or less**
- Be actively involved in municipal finance or administration
- Demonstrate commitment to professional development, leadership, and community service
- Not have received this scholarship in previous years.

### Selection Process

Applications will be reviewed by the IMFOA Board (or designated committee). Recipients will be selected based on:

- Demonstrated commitment to municipal service
- Professional development goals
- Alignment with the values exemplified by Deb Wheatley-Field
- Overall quality of the application and letter of support

### Award Notification

Recipients will be notified by: *October 1<sup>st</sup>, 2026*

# Application Requirements

## 1. Applicant Information

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

City & Population: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

## 2. Professional Background

Please provide a brief summary (250–500 words) of:

- Your current role and responsibilities
- Your experience in municipal government or finance
- Any professional organizations or committees you participate in

## 3. Statement of Interest

In 300–500 words, describe:

- Why you wish to attend the IMFOA conference
- How attendance will benefit your professional growth
- How you will apply what you learn to better serve your community

## 4. Letter of Support (Required)

Applicants must include **one letter of support** from a supervisor, elected official, or professional colleague.

The letter should:

- Confirm the applicant's role and responsibilities
- Describe the applicant's contributions to their municipality
- Address the applicant's commitment to professional development
- Explain how the applicant would benefit from attending the conference

*Applications submitted without a letter of support will not be considered.*

## 5. Certification

I certify that the information provided in this application is accurate and complete.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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## **Submission Information**

Please submit completed applications and supporting documents by: *August 15<sup>th</sup>, 2026*

### **Submission Methods:**

**Email:** lisboncityclerk@cityoflisbon-ia.gov

### **Mail:**

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