



March 15, 2025

Recommendation on Missing Credits

When the Dashboard was non-operational, from April 2023 to October 2024, some course credits were not recorded on the Dashboard. This has created discrepancies in some members' credit records.

To address this issue, the Curriculum Committee recommended to the IMFOA Board the following actions:

Members must provide the following documents to receive credit for the courses completed during the downtime:

- A completed registration form for each meeting or conference with members' name.
- A canceled check as proof of payment.
- Proof, of course, of MPI / MPA downloaded from TalentLMS.

These documents must be submitted online at <https://imfoa.com/contact-imfoa/>

The deadline to submit the missing courses is June 30, 2025. No exceptions or extensions will be granted. Members must adhere to this deadline to ensure their credits are recorded accurately.

If members fail to submit the required documentation by June 30, 2025, they will not receive credit for the courses completed while the Dashboard was down.

The Curriculum Committee and IMFOA Board urge all affected members to act promptly and ensure they have gathered and submitted all necessary documentation before the deadline. This will help avoid potential issues and ensure that all credits are accurately reflected on the Dashboard. The curriculum committee will post the missing credits on the dashboard by July 31, 2025.

Approved by IMFOA Board – March 15, 2025

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