

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
MARCH 15, 2025

President Tricia Maiers called the IMFOA Board of Directors meeting to order at 8:30 a.m. with the following Board Members present: Trish Gleason, Brian Weuve, Karyl Bonjour, Shelby Hagan, Darryl Ten Pas, Chrissi Wiersma, Dawn Siebken, Christina Eicher, and Deb Wheatley Field. Absent: Erin Learn. Those with voting rights: Tricia, Shelby, Darryl, Trish, Chrissi, Dawn, Christina, and Brian.

MINUTES

Dawn moved, Christina seconded, to approve the January 10, 2025 minutes as presented. All in favor. Motion carried.

TREASURER'S REPORTS

Shelby moved, Darryl seconded, to approve the Financial Report and January and February disbursements, as presented. All in favor. Motion carried.

RESIGNATION OF SECRETARY/TREASURER

Chrissi moved, Shelby seconded, to approve the resignation of Secretary/Treasurer Deb Wheatley Field effective at the conclusion of the Fall, 2025 Conference. All in favor. Motion carried.

IOWA LEAGUE OF CITIES

The Board briefly discussed the estimate from Delta 3 Consulting for additional work on the Certification Database. Christina moved, Darryl seconded, to authorize spending up to \$7,000 for said work. All in favor. Motion carried.

Tricia commented on the article in the City Scape magazine called "What is IMFOA".

IIMC REGION VI UPDATE

Some of the items Region Director Trish reported on were:

- Election of IIMC Vice President postponed due to an ethics violation.
- The mid-year meeting held on March 7 in Wisconsin.
- IIMC's new on-line store.
- The annual conference in St. Louis, May 18-21 has 613 registered thus far.
- Canada's membership no longer traveling to the United States.

CODE OF ETHICS UPDATE

Tricia reported that the certified letter was sent to the alleged violator of IMFOA's Code of Ethics was returned to sender. Another attempt will be made to send it again along with the alleged violator's 2025-26 dues check. A resolution will be presented for approval at the upcoming Annual Business Meeting regarding upholding ethical standards.

CONFERENCE PLANNING-HOTEL

Barb Reynolds with the Holiday Inn Des Moines Airport/Conference reviewed the final details for the upcoming Spring Conference

CURRICULUM COMMITTEE RECOMMENDATION

Due to the Dashboard being non-operational from April 2023 to October 2024, some course credits were not recorded on the Dashboard. This has created discrepancies in some members' credit records. To address this issue, the Curriculum Committee recommended the following actions: Members must provide the following documents to receive credit for the courses completed during the downtime:

- A completed registration form for each meeting or conference with members' name.
- A canceled check as proof of payment.
- Proof of course of MPI / MPA downloaded from TalentLMS.

Chrissi moved, Dawn seconded, to set July 1, 2025 as the deadline for the membership to submit all necessary documentation to receive credits while the Dashboard was down and July 31, 2025 as the deadline for the Curriculum Committee to post any missing credits to the Dashboard. All in favor. Motion carried.

CERTIFICATION REVIEW COMMITTEE RECOMMENDATION

Currently the certification applications state that proof of attendance can include the Dashboard and/or certificates of attendance. However, because of issues involved in using certificates of attendance, the Certification Review Committee recommended the elimination of them as proof of attendance. The Committee also recommended that the only acceptable form of proof of attendance be the Dashboard or an official college transcript if the candidate is using that method for credits.

Another matter discussed was the requirement to be a member of IMFOA for three years upon applying for certification and if it needs to be three consecutive years.

For the certification process, Dawn moved, Darryl seconded, to eliminate the use of attendance certificates for proof of attendance with only the Dashboard to be used and one must be a member of IMFOA for three consecutive years in the past five years. All in favor. Motion carried.

BOARD MEMBER INFORMATION AND POLICIES

Discussed changes/updates that need to be made to the Information and Policies. Tricia noted the changes to be made and will provide the Board with an updated document. Christina moved, Brian seconded, to approve the changes/updates to the Board Member Information and Policies as noted. All in favor. Motion carried.

ADVOCACY COMMITTEE

Upon discussing the establishment of said Committee, the consensus was that it was a good idea. Christina moved, Darryl seconded, to establish an Advocacy Committee. All in favor. Motion carried.

SPRING 2025 CONFERENCE PLANNING

Final plans were confirmed.

FALL 2025 ATHENIAN DIALOGUE

Chrissi noted that a Facilitator has not been confirmed as of yet.

NOMINATING COMMITTEE UPDATE

The Committee recommended the following slate of Officers/Board Members: President-Brian Weuve, Vice President-Darryl Ten Pas, and Board Members-Jessica Drake and Andrew Lent.

NEXT BOARD MEETING

April 11, 2025 in Des Moines.

MPI SCHOLARSHIPS

Because the scholarships are due on April 11, the Board will hold a teleconference will be held shortly thereafter to approve the scholarships as recommended by Sara Shonrock.

ADJOURNMENT

Shelby moved, Christina seconded, to adjourn at 11:40 a.m. All in favor. Motion carried.

Respectfully submitted,

Deb Wheatley Field,
Secretary/ Treasurer